

BOTTISHAM PARISH COUNCIL

Chairman: Mr Jon Ogborn

Clerk: Jonathan Giles, 86 High Street, Bottisham, Cambridge, CB25 9BA

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A meeting will be held online on Monday 7 December 2020 at 7.45pm for the purpose of transacting the following business:

All residents are welcome to attend via Zoom. The link is:

<https://us02web.zoom.us/j/81469940199?pwd=cjB6b0wxcHk5dHNJcXdRRlplFSjNlWUT09>

Meeting ID: 814 6994 0199

Passcode: 593728

There will be an open forum at the beginning of the meeting for any resident to ask questions of the Parish Council.

MEETING OF BOTTISHAM PARISH COUNCIL – AGENDA

1. ITEMS FROM THE PUBLIC – A to B1102: introduction to the work of the Group – Jonathan Cook & Cllr O’Dell
2. APOLOGIES FOR ABSENCE
3. TO SIGN AND APPROVE MINUTES OF MEETING dated 2 November 2020 - Attachment 1
4. MEMBERS’ DECLARATION OF INTEREST for items on the agenda
5. MATTERS ARISING
 - a) Parish Councillor vacancy
 - b) Preventing vehicular incursion on Ancient Meadows green – D/Cllr Cane
 - c) Preventing parking on the Triangle
 - d) Quotation for repairs to bus shelter – Clerk
 - e) Letter to owner of land at 34 Tunbridge Lane
 - f) Repair to Village Map
6. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
7. CHAIRMAN’S REPORT

8. PLANNING

a) Applications received

20/01309/FUL & 20/01209/FUL

1 Bottisham Place

Proposed change of use (only) of existing redundant Grade 2 listed agricultural barn to B1 (light industrial) for manufacture of timber pods (no alteration to barn)

Amended plans for Highways in respect new access previously approved under ref 17/01876/FUL – comments by 7 December

20/01467/FUL

Old Orchard House, 55A Lode Road CB25 9DJ

Single storey extensions with balustrade to front and rear -comments by 8 December

20/00296/OUM

Land rear of 163 to 187 High Street

Development of retirement care village: Amendment and additional information to address ECDC's recommended reasons for refusal of permission.

Extension for comments to 7 January 2021

b) Planning Applications Approved

20/01246/LBC

Bottisham Post Office 12 High Street

Removal of Christmas Tree lighting, projecting lottery sign, canopy, 3 flood lights, alarm bell and replace CCTV cameras. Install new projecting illuminated Co-op sign (retrospective)

20/01247/FUL

Bottisham Post Office, 12 High Street

Subdivision of existing flat into two flats

20/01394/LBC

Stocks, 76-78 High Street

Fix internal white wooden louvred shutters to both front windows

c) Application for Tree Works

20/01488/TRE

Parsonage Farm, 112 High Street

T1 Beech – Crown reduce to and over building to clear roof by 2-2.5 m

T2 Willow – Remove tree due to proximity to building and replace with smaller species – Comments by 7 December

d) Tree Works approved

20/01219/TPO

Beaulieu House, 41 Tunbridge Lane

T6 Walnut – Reduce lateral limb over BT building by up to 2m and remove dead wood

T7 Lime – Reduce height by 4m, shorten laterals by 2m and remove major dead wood

20/01284/TRE

Orchard House, 179 High Street

T1 Horse Chestnut – Reduce to 8-10m in height as a wildlife habitat following decline due to honey fungus and storm damage

20/01380/TRE

Crown House, 183 High Street

T1 Prunus – Reduce height by 30-40%, reduce spread above adjacent garden by 3-4m retaining spread along fence line as screen, lift raised slabs to remove roots and relay

9. ENVIRONMENT:

- a) Update from Cllr Sunner and areas of responsibility
- b) Parish Council streetlights: update from Clerk

10. FINANCE

- a) Briefing on 2021-22 Precept from Clerk
- b) To approve payment of outstanding accounts

December

£

Items for approval

Jonathan Giles – Salary, PAYE and NI	728.52
Software for Clerk's Computer (reimburse Cllr Winkcup)	17.32
I Swift – Litter picking (5 weeks)	65.60
K Levitt – Litter picking (3 weeks)	39.36
Repair to Village Map sign	415.27
Haven Power -Streetlighting (Nov -collected by DD)	49.11
Haven Power -Streetlighting (Dec -to be collected by DD)	47.82
East Cambs Trading Company – Grasscutting	408.31

11. NEW CEMETERY WORKING PARTY

12. PLAY AREA WORKING PARTY

13. CORRESPONDENCE RECEIVED

- a) Vision Zero Road Safety Strategy – Police & Crime Commissioner
- b) Briefings for Councillors – Police & Crime Commissioner
- c) Advance notice of 2021 Census – Lewis Bage, ECDC
- d) How to reduce carbon emissions and improve health – Carbon Neutral Cambridge
- e) Cambridgeshire Home Energy Support Service – Cambridgeshire ACRE
- f) Youth & Community Coordinator Newsletter
- g) Precept letter: process for requesting 2021-22 precept – ECDC
- h) District Councillors 'Annual Report
- i) Bottisham Local Charity: Trustee Vacancy – Coral Hatley

CORRESPONDENCE WITH RESIDENTS AND ASSOCIATED MATTERS

- a) State of the Foot path from Beechwood Ave to Ancient Meadows - resident
- b) Response to resident and report to ECDC
- c) College Close streetlight fault - Resident

14. **DATE OF NEXT MEETING**

The next meeting will be Monday 7 December, 7.45pm (online meeting).

FURTHER MEETING DATES

4 January 2021

1 February 2021

Jonathan Giles

Jonathan Giles
Parish Clerk